



## **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Regular Meeting  
 Wednesday, January 17, 2018, 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

### **MINUTES**

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ✓ Lewis ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Wilson, PWS Moser, SAC Nelle, FC Pappas, AA Charvez and District Counsel Margaret Long.  
 There were approximately 21 people in the audience.

PLEDGE OF ALLEGIANCE: Director MacIntosh led the Pledge of Allegiance.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting December 20, 2017
- B. Ratification of Disbursements: December 1 through December 31, 2017
- C. Budget Comparison: FY 2017/18 YTD: No Report
- D. Accounts Receivables Aging Analysis: FY 2017/18 YTD
- E. Approval of transfer from LAIF Reserves to CSD Operating Account

**Motion by Dir. Thompson second Dir. MacIntosh to approve Consent Calendar.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

### DEPARTMENT REPORTS

2. Fire Department Monthly Report: FC Pappas reported.
3. Police Department Monthly Report: PC Wilson reported.
4. Sewer Department Monthly Report: PWS Moser reported.
5. Water Department Monthly Report: PWS Moser reported.
- A. Water Planning Grant Update: GM Wilson reported.

### COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
  - A. Budget / Finance Committee (FY 2017/18): Nothing to report.
  - B. Fire Department Advisory Committee: Dir. Mitchell reported.
  - C. Grant Oversight Committee: Nothing to report.
  - D. Police Department Advisory Committee: GM Wilson reported.
  - E. Policy Committee: Nothing to report.

### DISCUSSION / REPORTS: ACTION ITEMS:

7. Presentation from California Rural Water Association's (CRWA) representative Angela Wendelle: Ms. Wendelle gave an overview of the CRWA.
8. Annual appointments to committee(s), Board Policy and Procedure Handbook Section 4060: Pres. Cupp re-appointed the current committees and members to continue for 2018. Pres. Cupp appointed Director Lewis and Thompson to a Sewer and Water Systems Oversight Committee.
9. Authorize Board Member(s) to attend CSDA 2018 Special District Leadership Academy Conference: The Board discussed.

**Motion by Dir. Mitchell second Dir. Lewis to authorize Directors MacIntosh and Thompson to attend the CSDA 2018 Special District Leadership Academy Conference in Napa CA July 8 – 11, 2018 (expenses to be reimbursed).**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

10. Set date for Special Meeting to review/update District goals and priorities: Pres. Cupp set Wednesday, January 31, 2018, 1:00 p.m. for a special meeting/workshop to review District goals.

11. Consideration of amendments to Policy # 1508: Job Description – Police Sergeant: GM Wilson reported. The Board discussed.

**Motion by Dir. Mitchell second Dir. Thompson to approve amendments to Policy # 1508: Job Description – Police Sergeant, as presented.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Cupp adjourned to Closed Session at 2:48 p.m.

CLOSED SESSION: 2:55 p.m.

Also present: GM Wilson and District Counsel Long

A. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9) Moller v. LSCSD et. al.

B. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b). Number of Cases: 1

With no objections by the Board, Pres. Cupp adjourned Closed Session at 3:58 p.m.

RETURN TO OPEN SESSION: 4:00 p.m.

Also present: GM Wilson, SAC Nelle, AA Charvez and District Counsel Long. There were approximately 3 people in the audience.

REPORT ON CLOSED SESSION: District Counsel Long reported:

Items A and B: Direction was given to the GM.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 4:01 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, February 21, 2018, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Carol Cupp, President

ATTEST:

\_\_\_\_\_  
Mike Wilson, Secretary