



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, October 17, 2018, 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ✓ Lewis ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Wilson, PWS Moser, SAC Nelle and AA Charvez.

There were approximately 21 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting September 19, 2018
- B. Ratification of Disbursements: September 1 through September 30, 2018
- C. Budget Comparison / Variance Report: YTD 2018/19
- D. Accounts Receivables Aging Analysis: FY 2018/19

Motion by Dir. Thompson second Dir. MacIntosh to approve Consent Calendar.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

DEPARTMENT REPORTS

2. Fire Department Monthly Report: GM Wilson reported.
3. Police Department Monthly Report: GM\PC Wilson reported.
4. Sewer Department Monthly Report: PWS Moser reported.
5. Water Department Monthly Report: PWS Moser reported.

COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
 - A. Budget / Finance Committee: Committee plans to meet in October.
 - B. Fire Department Advisory Committee: Committee plans to meet early November.
 - C. Police Department Advisory Committee: Committee plans to meet early November.
 - D. Policy Committee: Nothing to report. Committee plans to meet in October.
 - E. Sewer and Water Systems Oversight Committee: Committee plans to meet in October.

DISCUSSION / REPORTS: ACTION ITEMS:

7. Wastewater Improvement Project: CEQA Document - Draft Initial Study/Mitigated Negative Declaration (Draft-IS/MND): GM Wilson and Mark Chaney with SHN reported.
 - A. Public Hearing to receive final comments of Draft IS/MND: Pres. Cupp opened the Public Hearing at 2:27 p.m. Comments were received from the audience. Pres. Cupp closed the Public Hearing at 2:34 p.m. The Board discussed.
 - B. Consideration of approval of Draft IS/MND (Approval by Resolution): Dir. Mitchell read title and resolve/decision section of proposed resolution.

Motion by Dir. Mitchell second Dir. Thompson to adopt Resolution 6-18 certifying compliance with CEQA and adopting the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the Wastewater Improvement SWRCB Project No. C-06-8303-110, State Clearinghouse No. 2018082022, as presented.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

8. Consideration of proposals received from the Request for Proposals (RFP) for Well Drilling Services for New Water Well No. 10: GM Wilson reported that PWS Moser negotiated the low bidder to reduce bid amount to \$115,655. The Board discussed. Staff to research CEQA requirements.

Motion by Dir. Thompson second Dir. Lewis to award the Well Drilling Services for New Water Well No. 10 project to Well Industries Inc. per negotiated amount of \$115,655.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

9. Consideration of setting date and time for Holiday Tree Lighting Event: GM Wilson reported. The Board discussed.

Motion by Dir. Lewis second Dir. MacIntosh to set December 7, 2018 for the Holiday Tree Lighting Event.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

10. Consideration of setting date and time for a Special Meeting in December 2018 to replace the Regular Board Meeting scheduled for December 19, 2018: GM Wilson reported. The Board discussed. No action taken.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Cupp adjourned to Closed Session at 3:17 p.m.

CLOSED SESSION: 3:20 p.m.

Also present: GM Wilson for a portion of Closed Session.

- A. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b). Number of Cases: 1.
- B. Personnel (Gov. Code Section 54957) Consider Public Employee Performance Evaluation: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Mike Wilson, General Manager; Employee Organization: Teamsters Local 137

With no objections by the Board, Pres. Cupp adjourned Closed Session at 4:11 p.m.

RETURN TO OPEN SESSION: 4:12 p.m.

Also present: GM Wilson, PWS Moser and SAC Nelle.

There were 6 people in the audience.

REPORT ON CLOSED SESSION: Pres. Cupp reported:

- A. No action taken.
- B. Dirs. Mitchell and Thompson were appointed as a committee for this item.
- C. To be addressed in Item 11.

DISCUSSION / REPORTS: ACTION ITEMS:

11. Consideration of LOU related to Article 11 Exhibit A of MOU between LSCSD and General Teamsters 137: GM Wilson reported.

Motion by Dir. Thompson second Dir. Lewis to approve LOU related to Article 11 Exhibit A of MOU, as presented.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

12. Personnel Policy: proposed changes to Police Officer job description: GM Wilson reported. The Board discussed.

Motion by Dir. Lewis second Dir. Thompson to approve changes to Police Officer Job Description Policy Number 1510.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 4:18 p.m.

The November LSCSD Regular Board Meeting was cancelled; in its place, a Special Meeting is set for Monday, November 19, 2018, 1:00 p.m. at the Administration Building.

Approval Date: _____

Carol Cupp, President

ATTEST:

Mike Wilson, Secretary